



WDB Hybrid Meeting
June 2, 2021 – 8:05am
TC3 Biz Center/Web Ex Meeting

Attended Virtually by: William Andre, Emily Cameron, Kim Healy, Keiko Kimura, Kelly King, Carrie Knight, Demetrius Murphy, Brian Noteboom, Patrick Sheppard, Tracy Verrier, Steve Woodard, Dave Goodness,

Attended In Person By: Amy Buggs, Heather Burnham, Dan Dineen, Nicole Meeker, Jason McRae, Jackie Newton, Shannon Phillips, Peter Schug, Jessica Weaver, Heather Wineburg

Excused: Krissy Gambitta

Absent: Kay Breed, Scott Reilly

Guests: Trish Geset, Tricia Kerr

The Sunshine laws have been waived for this meeting. Notification of the virtual meeting was posted on the Cortland Works and Cayuga Works website allowing the public to send in questions. No questions were received. Nicole Meeker brought the meeting to order at 8:05 a.m.

- I. **Attendance and Introductions**-There were two guests: Trish Geset, Cortland County Planning Director and Tricia Kerr, Cayuga County Legislator
- II. **Old Business:** None
- III. **New Business:**
 - a. Approval of the March 10, 2021 Board minutes: Motion By: Dan Dineen - Seconded By: Jason McRae - All in Favor
 - b. Approval of the Following Resolutions from the Executive Committee meeting on 5/20/2021
 - 4-2021:** Approval of failed RFP for Youth Payroll Services-The Executive Committee decided that the bids were too high and not very cost effective for the number of participants we have so far.
Motion Dan Dineen Seconded By: Tracy Verrier All In Favor
 - 5-2021:** Approval of Wages for the TANF Summer Program. The Executive Committee recommended keeping the minimum wage for the 2021 Summer Program is \$12.50/hr. from July 1st-September 30th, 2021 and offer incentives in the summer. The Board would like to amend the resolution to include the language for WIOA Youth to say that a WIOA Youth may receive entry level wage rate for an individual employer if the E&T Director and WDB Director agree.
Motion By: Tracy Verrier Seconded By: Dan Dineen 15- Yes 1-No
 - c. **Fiscal/Budget Report**-See attached
 - d. **Notification of Budget Mods**-See attached

- e. **Revised By-Laws-** To include the new website address, and the Executive order by the Governor regarding Board meeting during the Covid 19 Pandemic-See attached
- f. Approval of the 2021-2022 WDB Meeting schedule- September 8, 2021- December 8, 2021-March 9, 2022-June 8, 2022. Motion by: Nicole Meeker Seconded By: Jessica Weaver All In Favor.
- g. **Election of Chairperson and Vice Chairperson and Committee Chairs-** Board Maintenance did not appoint the Board Chairpersons at the March meeting. Nicole Meeker and Jessica Weaver agreed to remain Chair and Vice Chair of the Board. The Board would like the By-Law language under Article VI-Officers #3 to read Officers shall serve up to a three year term
- h. **Local Plan-** The Local Plan is due June 30th. Amy will be reaching out to the Youth Advisory Committee for assistance with the Youth portion.

IV. Committee Reports:

- a. **Board Maintenance-** We still need two business representatives from Cayuga County which we will continue to work on.
- b. **Planning & Operations-** Met on March 16, 2021 to discuss the bringing the Youth Payroll Service RFP to the Board
- c. **Youth Advisory-** None
- d. **Strategic Planning-** Continue discussions on how to bring short term training opportunities back to Cortland County.

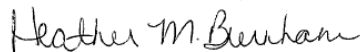
V. WDB Director's Report-See attached

VI. E&T Director's Reports-See attached

Please note the next meeting is September 8, **2021** at 8:00am at the Cayuga Works Career Center, 199 Franklin Street, Auburn, NY 13021.

With no further business to discuss, the meeting ended at 9:25 a.m. with a motion by Demetrius Murphy and seconded by Peter Schug.

Respectfully submitted,



Heather Burnham